**Las Trampas Branch 116**

**BEC Meeting Agenda**

**August 23rd, 2022, 9:15 AM at Boundary Oaks**

***The Mission of SIR is to enhance the lives of our members through fun activities, events and luncheons – while making friends for life.***

**9:15 am** **Call to order**; Secretary, **Paul Ramacciotti,** confirm a quorum and Approval of July 18th 2022 BEC meeting minutes

**9:20**  **Standing Reports**

1. **Treasurer** - **Alan Fitzgerald** – Financial Update
2. **Membership** – **Phil Goff**
3. **RAMP** Department Head Reports:
* Recruitment, **Don Schroeder**
* Activity Coordinator **Mike Ward and Jeff Johnson**
* Member Relations **David Harris**
* Publicity **Al Farbman notes**
1. Covid Compliance - **Kevin Donahue** (BA.5 and any related updates etc.)

**9:35**  **Old Business**

* Lunch Estimate Risks and August/Sept Boundary accommodation (**Mike Schneider**)
	+ Late cancellations after Thursday prior to Luncheon
	+ Count accuracy or RSVP?

**9:45** **Little SIR Updates** – **Roger Craig**

Speaker Update (**Roger Craig, Paul Freitas**)

Birthday Boys

**9:50** **Misc. Updates** & **New Business**

* **Vote for Officer Slate at Membership Meeting**
* **Christmas Party**
* **Question of Luncheon Attendance (required or an activity)**
* **Review letter responses and member disposition**
* **Guest and new member lunch reimbursement policy review**
* **Boundary Oaks Branches, Area Branches, and Overlapping Opportunities**
	+ **Contact Plan for Activity Sharing**
* **Volunteers Needed**: Recruiting Assistants, Speaker Team Member, Member Relations Assistants

**10:15 am Adjourn**; For Lunch Preparations